

CONFIDENTIAL

MEMORANDUM FOR: Assistant Director for Operations  
Chief, [REDACTED]  
Acting Chief, Administrative Staff

27 February 1961

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SUBJECT: Field Station Transportation and T/O Changes.

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1. Reference conversation between Colonel White and Mr. [REDACTED] 25X1A9a  
of [REDACTED] Mr. [REDACTED], Acting Chief, Administrative Staff, and Mr. [REDACTED], 25X1A9a  
Management Officer, it has been determined that the best method to operate  
the shuttle bus system to [REDACTED] Station (beginning 1 April 1961) will  
be by central service from the Services Division motor pool when operated  
in conjunction with one chauffeur-custodian whose principal station will  
be at [REDACTED]

25X1A8a

2. Conversation with the Office of the Executive indicates that it  
is not desired to transfer positions from field stations to the [REDACTED]  
T/O's. Therefore, it is recommended that the following T/O adjustments be  
effected to reflect an honest picture of the contemplated operation:

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a. Amend the [REDACTED] custodian (now on the T/O),  
one chauffeur-custodian, and two chauffeurs.

This arrangement can be made with the understanding that  
the two chauffeurs listed above will be operated under the administrative  
and operational control of the Services Division motor pool,  
and that the Services Division is responsible to supply the required  
shuttle service.

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b. Add one chauffeur-custodian to the T/O for the [REDACTED] FOIAb3b1  
[REDACTED]

By this arrangement, the overall Office of Operations and  
T/O will remain the same, but will show a reduction of one  
position for the [REDACTED] and an increase of one position  
for the [REDACTED]

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[REDACTED]  
Management Officer

CONCURRENCES:

4/1/60

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Approve [REDACTED]

/03/02 : CIA-RDP78-04691A000100090058-0

Assistant Director for Operations

Acting Chief, Administrative Staff [REDACTED]